

- 1. Once on the CIR Statement site, please follow the instructions for registering.
- 2. You will need this temporary password: want2grow. The system will require you to change the password immediately, so please think of a good one.
- 3. I will receive an email asking me to authorize account access, to which I will respond as soon as humanly possible. You will receive an email letting you know your access has been authorized.

Please let me know if you have any difficulty with getting onto CIR Statements. I can look up your User ID if you forget it, but I cannot look up your password. I can always reset your password if you cannot remember it. We need to do this is real time, so please call me at (704) 502-6649.